



JOB DESCRIPTION

Job Title: Part Time Youth Worker
Hours: 3 Hours per Week to 25 Hours per Week
Pay: £13.15 to £13.75 per hour
Responsible to: Youth Services Manager

Funded in partnership with Gospel Oak Action Link (GOAL)

JOB PURPOSE

Deliver a range of services for young people aged 8-19 years old in Gospel Oak and its surrounding areas in the London Borough of Camden to help them to reach their full potential.

DUTIES AND RESPONSIBILITIES

- Enhance young people's personal and social development through activities which promote informal learning and fun
- Develop and maintain positive relationships with all young people
- Meet young people's individual needs and effectively manage challenging behaviour
- Support young people to deal with problems in a holistic way
- Work with members of the Youth Services team to implement and deliver QCCA's Youth Services Strategy and improve the quality of provision
- Contribute to the planning and development of youth projects and to involve young people in decision making
- Encourage educational attainment and increase young people's employability
- Actively promote QCCA's Youth Services
- Ensure effective safeguarding of young people
- Attend team meetings
- Undertake relevant administrative duties including monitoring and evaluation of the service and recording outcomes

SCOPE OF ROLE

- QCCA provides a range of services for the community and works with external partners in the voluntary and statutory sectors. QCCA Youth Services is based at The Dome, a purpose built youth and sports centre which contains a gym, music studio, computer room and large indoor multi-use sports hall.
- The post holder will work as part of the Youth Services team
- The post holder will support volunteers, apprentices and work experience students.

PERSONAL SPECIFICATION

Requirements	Essential	Desirable
Minimum Level 1 qualification in youth work or equivalent		*
Minimum 6 months' experience working with young people in a youth work setting or similar	*	
Experience working with young women and girls in a youth work setting or similar	*	
Able to work as a member of a team	*	
Able to work on own initiative	*	
Able to engage and develop relationships with young people	*	
Excellent communication and listening skills	*	
Commitment to equality and diversity	*	
Willingness to undertake training and continuing professional development	*	
Able to use Microsoft Office (i.e. Word, Excel and Outlook)	*	
Knowledge and understanding of safeguarding issues	*	
Punctual and reliable	*	

Experience of dealing with young people with challenging behaviour		*
Experience of planning, delivering and evaluating youth projects		*
Understanding of marketing and publicity		*
Experience of delivering accredited projects		*

EQUAL OPPORTUNITIES

QCCA is committed to ensuring equality of opportunity and fair treatment regardless of age, disability, race, sex, religion or cultural beliefs, gender reassignment, marital status and civil partnership, sexual orientation or pregnancy and maternity. We value candidates with a variety of backgrounds and experiences, and encourage qualified candidates from all backgrounds to apply.

HEALTH AND SAFETY

All staff have a responsibility to ensure the health and safety of all persons accessing QCCA services and/or facilities. QCCA practices safe systems of work in accordance with its Health and Safety Policy.

TO APPLY

Please send your CV and a no more than 1-page motivation letter to QCCA's Youth Services Manager at: naomi@qcca.org.uk.

CONTACT

For all questions related to the position, or to request needs-based modifications to the application process, please contact QCCA's Youth Services Manager Naomi at: naomi@qcca.org.uk, or call 020 7267 6635.



JOHN LYON'S CHARITY